
ATSS Instructor Band 1 Job Profile

CHCDIS1C Orientation to disability work

Elements

Demonstrate commitment to quality services for people with disabilities
Support rights, interests and needs of people with disabilities
Respond to situations of risk or potential risk to people with disabilities

CHCDIS2C Maintain an environment designed to empower people with disabilities

Elements

Work to enhance the independence and 'self-determination' of the person with a disability
Foster the independence of a person with a disability
Contribute to the development and review of policy and legislation related to disabilities and disability services
Recognise and accommodate the expressions of identity and sexuality of the person with a disability

CHCDIS3C Provide services to people with disabilities

Elements

Assist the person with a disability to identify and meet their needs
Respond to changes in the needs of a person with a disability
Support or assist the person with a disability to meet their personal needs

CHCDIS15B Provide behaviour support

Elements

Follow daily lifestyle routines
Support people with disabilities to engage in their daily routine
Provide support to reduce inappropriate behaviours
Manage challenging behaviour

CHCDIS10B Provide care and support

Elements

Establish and maintain an appropriate relationship with people with disabilities
Provide appropriate support to people with disabilities
Assist in maintaining an environment that enables maximum independent living

CHCADMIN1B Undertake basic administrative duties

Elements

Organisational reporting procedures are followed
Use workplace equipment

CHCCOM3C Utilise specialist communication skills to build strong relationships

Elements

Identify appropriate communication strategies to meet the needs of clients and colleagues and build strong relationships
Conduct effective communication with clients and staff
Contribute to the development of effective communication strategies
Represent the organisation to a range of groups
Apply specific communication techniques to assist in resolving conflict
Implement mechanisms that facilitate group discussions

CHCCS301A Work within a legal and ethical framework

Elements

Demonstrate an understanding of legislation and common law relevant to work role
Follow the organisation's policies and practices
Work ethically
Recognise and respond when the clients' rights and interests are not being protected

CHCORG3B Participate in the work environment

Elements

Contribute to the effective operation of the workgroup
Review and develop own work performance
Work cooperatively with others
Contribute to the development of policies, practices and structures of an organisation

CHCORG28A Reflect and improve upon professional practice

Elements

Reflect upon own practice
Ensure continuing self-support and supervision
Operate within an agreed ethical code of practice/ethics

CHCOHS302A Participate in safety procedures in direct care work

Elements

Identify manual handling hazards, assess related risk and follow risk minimisation procedures
Identify and assess other routine hazards as well as follow procedures and strategies for risk control.
Initiate suggestions to enhance task/job-specific safety and report non-routine problems.

HLTCSD5A Assist with client/patient movement

Elements

- Prepare to assist with client movement
- Assist with client movement
- Complete assistance with client movement
- Prepare client for transport

HLTFA2A Apply advanced first aid

Elements

- Assess the situation
- Manage the casualty
- Coordinate First Aid activities until arrival of medical assistance
- Communicate essential incident details

HLTFS7A Follow basic food safety practices

Elements

- Maintain food safety while carrying out food handling activities
- Comply with personal hygiene standards

HLTIN1A Comply with infection control policies and procedures

Elements

- Collect, handle, store and manage clinical and other waste in accordance with organisational guidelines and waste management plans
- Clean and disinfect equipment and surfaces
- Maintain hygiene
- Identify and responds to infection risks

HLTNA3A Plan and/or modify meals and menus according to nutrition care plans

Elements

- Identify conditions requiring a nutrition care plan most commonly encountered by the client/patient group
- Identify the special nutritional and dietary needs of client/patient groups
- Develop or modify meals and menus to meet the special nutritional and dietary needs of client/patient groups
- Plan meals to meet the nutritional needs of 'at risk' groups