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## **ATSS Instructor Band 2 Job Profile**

CHCDIS1C Orientation to disability work

Elements

Demonstrate commitment to quality services for people with disabilities

Support rights, interests and needs of people with disabilities

Respond to situations of risk or potential risk to people with disabilities

### **CHCDIS2C Maintain an environment designed to empower people with disabilities**

Elements

Work to enhance the independence and 'self-determination' of the person with a disability

Foster the independence of a person with a disability

Contribute to the development and review of policy and legislation related to disabilities and disability services

Recognise and accommodate the expressions of identity and sexuality of the person with a disability

### **CHCDIS3C Provide services to people with disabilities**

Elements

Assist the person with a disability to identify and meet their needs

Respond to changes in the needs of a person with a disability

Support or assist the person with a disability to meet their personal needs

### **CHCDIS15B Provide behaviour support**

Elements

Follow daily lifestyle routines

Support people with disabilities to engage in their daily routing

Provide support to reduce inappropriate behaviours

Manage challenging behaviour

### **CHCDIS5C Contribute to positive learning**

Elements

Assess the learning ability and needs of a person with a disability

Implement skills development plan

Utilise incidental learning opportunities to enhance skills development

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## **CHCDIS6C Plan and implement community integration**

### **Elements**

Support the person with a disability to engage with a social network and the broad community

Work with the person with a disability and their family in the community integration process

Assist in minimising isolation for people with disabilities

## **CHCCOM3C Utilise specialist communication skills to build strong relationships**

### **Elements**

Identify appropriate communication strategies to meet the needs of clients and colleagues and build strong relationships

Conduct effective communication with clients and staff

Contribute to the development of effective communication strategies

Represent the organisation to a range of groups

Apply specific communication techniques to assist in resolving conflict

Implement mechanisms that facilitate group discussions

## **CHCCS301A Work within a legal and ethical framework**

### **Elements**

Demonstrate an understanding of legislation and common law relevant to work role

Follow the organisation's policies and practices

Work ethically

Recognise and respond when the clients' rights and interests are not being protected

## **CHCDIS10B Provide care and support**

### **Elements**

Establish and maintain an appropriate relationship with people with disabilities

Provide appropriate support to people with disabilities

Assist in maintaining an environment that enables maximum independent living

## **CHCORG28A Reflect and improve upon professional practice**

### **Elements**

Reflect upon own practice

Ensure continuing self-support and supervision

Operate within an agreed ethical code of practice/ethics

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## **CHCOHS302A Participate in safety procedures in direct care work**

### **Elements**

Identify manual handling hazards, assess related risk and follow risk minimisation procedures

Identify and assess other routine hazards as well as follow procedures and strategies for risk control.

Initiate suggestions to enhance task/job-specific safety and report non-routine problems.

## **HLTCSD5A Assist with client/patient movement**

### **Elements**

Prepare to assist with client movement

Assist with client movement

Complete assistance with client movement

## **HLTFA2A Apply advanced first aid**

### **Elements**

Assess the situation

Manage the casualty

Coordinate First Aid activities until arrival of medical assistance

Communicate essential incident details

## **HLTFS7A Follow basic food safety practices**

### **Elements**

Maintain food safety while carrying out food handling activities

Comply with personal hygiene standards

## **HLTIN1A Comply with infection control policies and procedures**

### **Elements**

Collect, handle, store and manage clinical and other waste in accordance with organisational guidelines and waste management plans

Clean and disinfect equipment and surfaces

Maintain hygiene

Identify and responds to infection risks

## **CHCAD2C Support the interests, rights and needs of clients within duty of care requirements**

### **Elements**

Provide support to client for the realisation of their interests, rights and needs within job roles and responsibilities

Support and safeguard the interests and rights of clients

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### **CHCADMIN3B Undertake administrative work**

#### **Elements**

Maintain accounts  
Participate in budgeting processes  
Operate equipment  
Maintain equipment  
Monitor equipment use and needs

### **CHCCS3B Coordinate the provision of services and programs**

#### **Elements**

Identify programs and service requirements to meet client needs  
Develop and implement programs for meeting client needs  
Review and monitor programs

### **CHCCS402A Respond holistically to client issues**

#### **Elements**

Evaluate the range of issues impacting on the client and on the delivery of appropriate services  
Determine the course of action to be followed  
Establish interpersonal relationship with the client that will enable all issues to be addressed  
Provide a brief intervention as required  
Respond appropriately to vulnerable people at risk  
Evaluate effectiveness of services provided to meet client needs

### **CHCCS6B Assess and deliver services to clients with complex needs**

#### **Elements**

Assess and analyse client needs to ensure they can be met  
Identify and provide for the delivery of services to meet client needs  
Evaluate client service delivery

### **CHCINF5B Meet statutory and organisational information requirements**

#### **Elements**

Identify information requirements  
Review options for systems to obtain information  
Review options for systems to obtain information  
Provide staff training

### **CHCNET4A Work with other services**

#### **Elements**

Identify and maintain links with relevant services  
Provide relevant information to services  
Work with and support community services organisations to deliver appropriate services to people in need.

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## **CHCORG5B Maintain an effective work environment**

### **Elements**

Work to achieve identified outcomes

Establish and maintain appropriate work relationships

Facilitate operation of the workgroup

Review and develop own performance

## **HLTCSD8A Transport clients/patients**

### **Elements**

Prepare for transport

Transport client

Deliver client

## **CHCDIS13A Support older people with disabilities**

### **Elements**

Assist people with disabilities who are ageing to identify their current and future needs.

Support the interests and needs of people with disabilities who are ageing

People with disabilities who are ageing are encouraged and supported to exercise independent action and thinking

Support the interests, rights and needs of people with disabilities with pervasive age related changes, including people with dementia