
Attendant Job Profile

CHCDIS1C Orientation to disability work

Elements

Demonstrate an understanding of the delivery of quality services for people with disabilities

Demonstrate the capacity to support rights, interests and needs of people with disabilities

Respond to situations of risk or potential risk to people with disabilities

CHCDIS2C Maintain an environment designed to empower people with disabilities

Elements

Work to enhance the independence and 'self-determination' of the person with a disability

Foster the independence of a person with a disability

Contribute to the development and review of policy and legislation related to disabilities and disability services

Recognise and accommodate the expressions of identity and sexuality of the person with a disability

CHCDIS3C Provide services to people with disabilities

Elements

Assist the person with a disability to identify and meet their needs

Respond to changes in the needs of a person with a disability

Support or assist the person with a disability to meet their personal needs

CHCDIS10B Provide care and support

Elements

Establish and maintain an appropriate relationship with people with disabilities

Provide appropriate support to people with disabilities

Assist in maintaining an environment that enables maximum independent living

CHCADMIN1B Undertake basic administrative duties

Elements

Organisational reporting procedures are followed

Use workplace equipment

CHCCD1B Support community participation

Elements

Work with individuals and the community to promote participation
Support existing community activities

CHCCD12D Apply a community development framework

Elements

Operate within a community development framework
Work with individuals and groups to achieve community development outcomes
Address individual issues arising when working within a community development framework
Work effectively with diversity in the community

CHCCOM2B Communicate appropriately with clients and colleagues

Elements

Exercise effective communication techniques
Follow routine instructions
Complete reports as required

CHCCS1B Deliver and monitor service to clients

Elements

Identify clients' needs by collecting routine information
Deliver client service
Review client service

CHCINF2B Maintain organisation's information systems

Elements

Maintain accurate records
Handle organisational correspondence
Provide information as required

CHCNET1C Participate in networks

Elements

Identify and select appropriate networks
Make effective use of relevant networks

CHCORG3B Participate in the work environment

Elements

Contribute to the effective operation of the work group

Review and develop own work performance

Work cooperatively with others

Contribute to the development of policies, practices and structures of an organisation

CHCOHS302A Participate in safety procedures for direct care work

Elements

Identify manual handling hazards, assess related risk and follow risk minimisation procedures

Identify sources of risks to personal safety, assess the level of risk and follow risk minimisation procedures

Identify sources of infection and apply industry accepted practice to minimise risk of infection to themselves, clients and others

Identify other hazards and assess risk

Follow procedures and strategies for risk control

Contribute to OHS in the workplace

HLTFS7A Follow basic food safety practices

Elements

Maintain food safety while carrying out food handling activities

Comply with personal hygiene standards

CHCT2A Receive, transport and store food in a safe and hygienic manner

Elements

Receive and check food deliveries

Transport food safely and hygienically

Store food safely and hygienically

HLTNA4A Plan meals and menus to meet cultural and religious needs

Elements

Select meals to meet food-related cultural and religious needs of client/patient groups

Develop menus to meet the cultural and religious needs of client/patient groups

SPCIALIST COMPETENCIES

CHCAC3C Orientation to aged care work

Elements

Demonstrate an understanding of the structure and profile of the aged care sector

Demonstrate a commitment to the philosophy of 'positive ageing'

Support the rights and interests of older person

CHCAOD2C Orientation to the alcohol and other drugs sector

Elements

Work within the context of the alcohol and other drugs sector

Develop knowledge of the alcohol and other drugs sector

Demonstrate commitment to the central philosophies of the alcohol and other drugs sector

CHCMH1B Orientation to mental health work

Elements

Work within the context of the mental health sector

Develop knowledge of the mental health sector

Demonstrate commitment to the central philosophies of the mental health sector

Work with people from culturally and linguistically diverse backgrounds

CHCYTH1C Work effectively with young people

Elements

Develop a professional rapport with young people

Address issues associated with the culture of young people

Recognise that youth culture is distinct