
Outreach Worker Job Profile

CHCDIS1C Orientation to disability work

Elements

Demonstrate an understanding of the delivery of quality services for people with disabilities

Demonstrate the capacity to support rights, interests and needs of people with disabilities

Respond to situations of risk or potential risk to people with disabilities

CHCDIS2C Maintain an environment designed to empower people with disabilities

Elements

Work to enhance the independence and 'self-determination' of the person with a disability

Foster the independence of a person with a disability

Contribute to the development and review of policy and legislation related to disabilities and disability services

Recognise and accommodate the expressions of identity and sexuality of the person with a disability

CHCCOM3C Utilise specialist communication skills to build strong relationships

Elements

Identify appropriate communication strategies to meet the needs of clients and colleagues and build strong relationships

Conduct effective communication with clients and staff

Contribute to the development of effective communication strategies

Represent the organisation to a range of groups

Apply specific communication techniques to assist in resolving conflict

Implement mechanisms that facilitate group discussions

CHCCS1B Deliver and monitor service to clients

Elements

Identify clients needs by collecting routine information

Deliver client service

Review client service

CHCINF1B Process and provide information

Elements

Process and prepare information

Store and maintain information

Provide prepared information to promote access to services

CHCOHS302A Participate in safety procedures for direct care work

Elements

Identify manual handling hazards, assess related risk and follow risk minimisation procedures

Identify sources of risks to personal safety, assess the level of risk and follow risk minimisation procedures

Identify sources of infection and apply industry accepted practice to minimise risk of infection to themselves, clients and others

Identify other hazards and assess risk

Follow procedures and strategies for risk control

Contribute to OHS in the workplace.

CHCORG5B Maintain an effective work environment

Elements

Work to achieve identified outcomes

Establish and maintain appropriate work relationships

Facilitate operation of the workgroup

Review and develop own performance

CHCAD1C Advocate for clients

Elements

Assist clients to identify their rights and represent their own needs

Advocate on behalf of clients on request

Advocate for clients

CHCDADMIN2B Provide administrative support

Elements

Use and maintain equipment and machines

Meet administrative requirements

CHCCD1B Support community participation

Elements

Work with individuals and the community to promote participation

Support existing community activities

HLTFS7A Follow basic food safety practices

Elements

Maintain food safety while carrying out food handling activities
Comply with personal hygiene standards

HLTFS10A Apply and monitor food safety requirements

Elements

Implement the food safety program
Assist in the identification of breaches of food safety procedures

HLTNA2A Plan and evaluate meals and menus to meet recommended dietary guidelines

Elements

Identify the nutrients and food group serves recommended for good health for client/patient groups
Plan and develop menus
Plan and develop menus in accordance with relevant Dietary Guidelines
Identify the most common lifestyle related diseases and disorders and dietary links
Evaluate meals and menus

HLTNA4A Plan meals and menus to meet cultural and religious needs

Elements

Select meals to meet food-related cultural and religious needs of client/patient groups
Develop menus to meet the cultural and religious needs of client/patient groups

CHCORG2B Work with others

Elements

Plan own workload with supervisor
Communicate with others about work matters
Work cooperatively with others